

BASILDON PARISH COUNCIL

Minutes of the meeting of Basildon Parish Council held at the Village Hall, Upper Basildon on 4th April 2019

Present: Ms Halina Czajka, Mr Geoff Couchman , Ms Sarah Barnes (Chair) and Robert Greasley (clerk),

Apologies were received from Councillors Cox, Jones, Parsons and District Councillor Law.

The following members of the public attended the meeting:

Mr Packer, Mr Bradley and Mr Chadwick Healy.

1 OPEN FORUM

No items were raised.

2 DECLARATIONS OF INTEREST

There were no declarations of interest

3 MINUTES

The minutes of the meeting held on the 6th March having been circulated to members were declared correct and signed by the Chairman.

4 PLANNING

The following planning applications were reviewed:

19/00517 Clifton House, new 2nd floor dormer windows

The Council reviewed the application and voted to object on the following grounds:

The windows overlook other properties and significantly affect the privacy of immediate neighbours. They are out of keeping with the rest of the building and despite amendments to the glass type remain intrusive to those in the vicinity.

19/ 00702 Emery Down House - new detached garage

The Parish Council objected to the plans as the new building will be outside of the settlement boundary. Should the application be passed outdoor lighting should conform with dark skies policy given the sites location.

19/00615 2 Park Farm Cottages, new driveway

The Parish Council reviewed the application and had no objections subject to the view of neighbours.

19/00635 Network Rail, Skew Bridge work

The Parish had no objections.

5 Review of Open Actions

Key points of note were as follows:

It was confirmed that the election papers were submitted on time and the chairman thanked Councillor Cox for her related work.

The contract with Scofell for grass cutting has been signed with the cost fixed for two years.

Highways white gate installation work is scheduled for May. A meeting with highways to discuss speeds / speeding in the village is also proposed for the second week of May. The clerk will look into the cost of road mirrors.

The Parish Council voted to continue the library subsidy and a cheque was signed off for £1740.

The Clerk will chase up the emptying of an over flowing bin on Church Lane.

The Clerk will contact the Country Neighbour to request a small advert for the annual assembly and will put up notices in the first half of May to advertise the meeting. Additionally, Mrs Longworth will be contacted to request that a note is added to the Village website.

6 FOOTPATHS, HIGHWAYS AND OPEN SPACES

All paths were confirmed as good with no new issues raised over the last month.

7 DISTRICT COUNCILLORS REPORT

The District Councillor continues to work on local issues.

8 FINANCE

The following cheques were presented to the meeting:

Ch No	PAYEE	PURPOSE	NETT	VAT	TOTAL AMNT
			£	£	£
103245	R Greasley	Salary	350.83	0.00	350.83
103246	HMRC	Tax on salary	234.00	0.00	234.00
103247	West Berkshire Council	Bus Service Contribution	1272.00	0.00	1272.00
103248	West Berkshire Council	Library contribution	1740.00	0.00	1740.00
103249	Scofell	Grass Cutting	366.50	73.30	439.80

103250 West Berkshire Council Ground Rent Charge 52.87 10.57 63.44

The Council accepted cheque numbers 103245-103250 and the ongoing Standing Order to cover litter picking was confirmed.

The clerk updated the Parish Council on the current financial position and confirmed that reconciliations have taken place as usual with no issues discovered. Additionally, the audit pack has been received for 2018/19 and the clerk will begin the process of getting the returns completed.

10 CORRESPONDANCE

No correspondence was received.

11 OTHER BUSINESS

There was no other business.

The meeting concluded at 8:20pm