

## ***BASILDON PARISH COUNCIL***

Minutes of the meeting of Basildon Parish Council held online on the 4<sup>th</sup> November 2020.

Present: Mr Parsons (Chair), Mr Jones, Ms Barnes, Mr Chadwyck-Healey, Ms N Larkin, Mr Couchman, Ms Cox

Minutes: Mr Greasley (clerk)

The following members of the public attended:

Mr Martin, Ms S.Donnison

Apologies

Councillor Law

### **1 OPEN FORUM**

No items were raised this month.

### **2 DECLARATIONS OF INTEREST**

No declarations of interest were presented.

### **3 MINUTES**

The minutes of the meeting held on the 6<sup>th</sup> October having been circulated to members were declared correct and signed by the Chairman.

### **4 PLANNING**

New applications:

20/02282 Land adjoining Sarum House – erection of stable block with hard standing and change of land use.

The Parish Council reviewed the application and had no objections but raised the following points:

Lighting should be limited to sensors and adhere to dark skies policy.

Hedging should be consistent with the local environment and should be maintained to allow it to develop and offer the relevant screening.

Confirmed Decisions

20/01923 12 Emery Acres (Conservatory). WBC Approved, PC No Objection

19/03066 Hillfields Farm (Replacement Buildings) WBC Approved, PC No Objection

### **5 REVIEW OF OPEN ACTIONS**

The Chairman confirmed that Ms Larkin had returned the relevant forms to the Clerk and formally welcomed her to the Parish Council.

The Clerk has submitted an article to the Country Neighbour re: the Grotto and is still yet to hear from West Berkshire Council regarding the future of the building.

The Chairman confirmed that the local MP has asked to attend one of the Parish Council meetings. He will invite her to the January one.

A new bin for Church Lane has been ordered by the Chairman and will be installed once delivered.

Councillor Jones had arranged to meet with the head of West Berkshire Council's Highways Department but unfortunately this has been put back to the 10<sup>th</sup> December due to the lockdown. Included in the discussion will be the follow up of the traffic survey for Bethesda Street which was requested by Mr Sharp and which seems to have made little progress along with a number of items from both the Council and members of the public.

The Chairman outlined a request to cut back a number of trees and hedges on Village Hall land. The Chairman will speak with Michael Cairns regarding the best approach and the council supported the cutting back of hedges as required. Additionally, the football pitch at the recreation ground will be rolled before Christmas to preserve its condition.

The Clerk confirmed that a number of saplings have been offered to the Parish Council. These will be delivered to the Clerk who will then arrange for their distribution.

Parking around the school was discussed as there have been recent issues with driveways being blocked on Emery Acres and cars generally causing an obstruction. The school have been contacted by the Parish Council to alert them to the issue and have confirmed that they'll raise it with parents.

#### 6 FOOTPATHS, HIGHWAYS AND OPEN SPACES

No footpath issues were reported this month.

#### 7 DISTRICT COUNCILLORS REPORT

The District Councillor continues to work on local issues.

#### 8 FINANCE

The following cheques were presented to the meeting:

Cheque No	Payee	Purpose	Nett	VAT	Total
103372	R Greasley	Salary	361.18	0.00	361.18
103373	HMRC	Tax on salary	241.20	0.00	241.20
103374	Scofell Landscapes	Grass Cutting	366.50	73.30	439.80
103375	Michael Cairns	Tree Work	120.00	24.00	144.00
103376	Ian Parsons	New bin and Expenses	124.97	0.00	124.97

The Council accepted cheque numbers 103372 – 103376 and the ongoing Standing Order to cover litter picking was confirmed.

The Clerk confirmed the following:

Cheques and bank balances continue to match with no issues reported.

Audit questions have been received and answered.

A CIL payment has been made to the Parish Council. Once confirmed as received (via Bank statements) the Clerk will complete the necessary paperwork.

The VAT return has been completed and will be submitted shortly.

#### 9 CORRESPONDANCE

General correspondence has been received by the clerk and managed as required.

#### 10 OTHER BUSINESS

The meeting concluded at 8:45pm.