

## BASILDON PARISH COUNCIL

Minutes of the meeting of Basildon Parish Council held online on the 7<sup>th</sup> April 2020.

Present: Mr Couchman, Mr Parsons (Chair), Mr Jones, Mr Chadwyck-Healey, Ms Barnes, Ms Cox, Ms Czjaka and Mr Greasley (clerk),

No residents attended the meeting.

### 1 OPEN FORUM

No issues were raised.

### 2 DECLARATIONS OF INTEREST

Councillor Czjaka had a planning application in for review (20/00634) and it was confirmed that it that she would take no part in that section of the meeting.

### 3 MINUTES

The minutes of the meeting held on the 7<sup>th</sup> March having been circulated to members were declared correct and signed by the Chairman.

### 4 PLANNING

New applications

20/0061 & 20/00613 Church Farm, Lower Basildon – new outbuilding  
The Parish Council had no objections.

20/00608 & 20/00609 Royal Berks Shooting School – Marquee and new chimney  
The Parish Council had no objections to either application subject to the views of local residents.

20/00634 8 Captains Gorse – new conservatory  
The Parish Council had no objections subject to the views of neighbours.

Confirmed Decisions

20/00101 Hillfields Farm, Lower Basildon (Certificate of Lawfulness) – WBC Approved, PC No view  
20/00065/66 Rose Cottage, Newtown (New Windows) – WBC Approved, PC No Objection  
19/02947 Maple Corner, Maple Lane (New House) – WBC Refused, PC Objection.

The clerk confirmed that an application for Timperley (Pangbourne Road) had been received but no orange signs were visible at site. The clerk has written to WBC to confirm that as a result this will not be reviewed until the May meeting.

### 5 REVIEW OF OPEN ACTIONS

The current position with regard to the Covid 19 virus was discussed:

The chairman confirmed that there are 4 delivery drivers in place for prescriptions within the Parish. The details for delivery can be found on the Parish website and apply to those in either self-isolation or unable to get out and collect medicines.

100 leaflets were delivered around the Parish and emails were sent from various parish sources to inform residents of key contacts and available support in the area.

Support is now in place for a number of isolated residents from local groups. Additionally, St Stephens are actively supporting a number of vulnerable residents.

Councillors Jones, Couchman and Chadwyck- Healey have put together some information about local food stores and available delivery services. This will be added to the website and advertised via facebook.

The community hub has been set up to cover the West Berkshire Area. The Chairman has contacted them to make sure that the Parish Council are joined up with the local effort.

Suggestions for a food bank collection were discussed. Councillor Czjaka will investigate this further and look to kick off something in the next few days. If successful, the Council will look to roll out collection points further across the Parish.

The Chairman will contact the local church regarding remote church services and will add them to the website if requested.

Councillor Barnes confirmed that signs have been put up on Church Lane to deter visitors. The garage in Lower Basildon remains open as usual.

The Village Hall has now been closed as have the two parks in Upper Basildon. Additionally, the clerk has spoken with the Chair of the tennis club who has locked the courts in line with guidance from the Lawn Tennis Association.

## 6 FOOTPATHS, HIGHWAYS AND OPEN SPACES

Footpaths are recovering well due to the dry weather. Some fly tipping has been reported on the Aldworth Road and raised with WBC by the clerk.

## 7 DISTRICT COUNCILLORS REPORT

The District Councillor continues to work on local issues.

## 8 FINANCE

The following cheques were presented to the meeting:

Ch No	PAYEE	PURPOSE	NETT	VAT	TOTAL
			AMNT		
			£	£	£
103323	R Greasley	Salary	361.58	0.00	361.58
103324	HMRC	Tax on salary	240.80	0.00	240.80
103325	PCC Basildon	Post Office Hire	400.00	0.00	400.00
103326	Scofell Landscapes	Grass Cutting	366.50	73.30	439.80
103327	Action for Pangbourne W/C.	Donation	520.00	0.00	520.00
103328	Pangbourne Guides	Donation	250.00	0.00	250.00
103329	Church Conservation Trust	Donation	500.00	0.00	500.00

The Council accepted cheque numbers 103323-103329 and the ongoing Standing Order to cover litter picking was confirmed.

The Clerk confirmed the following:

Bank Statements match the cheque run and funds remain healthy. The internal audit will be kicked off shortly with results shared with councillors although the main audit is delayed due to the impact of the virus.

#### 10 CORRESPONDANCE

No correspondence was received during the month.

#### 11 OTHER BUSINESS

The meeting concluded at 8:30pm with the next meeting scheduled for the 6<sup>th</sup> May.