BASILDON PARISH COUNCIL

Minutes of the meeting of Basildon Parish Council held on the 10th May 2023 at the Village Hall in Upper Basildon.

Present: Mr Parsons (Chairman) Ms Barnes, Mrs Greasley, Mr Couchman, Ms Cox

Apologies: Mr Jones, Mr Chadwyck-Healey

Minutes: Mr Greasley (clerk)

1 OPEN FORUM

No items were raised.

2 DECLARATIONS OF INTEREST

No declarations of interest were raised.

3 MINUTES

The minutes of the meeting held on the 12th April having been circulated to members were declared correct and signed by the Chairman.

4 PLANNING

The Parish Council considered the following new applications:

23/00856 The Firs, Pangbourne Road, First Floor Alterations

The Parish Council had no objections subject to the views of neighbours.

23/00936 Telecommunications Mast, Lower Basildon, extensions and upgrade

The Parish Council had no objections subject to the views of neighbours.

23/00951 Robin Hill Farm, Mead Lane – Retrospective – agricultural barn to office change.

The Parish Council had no objections subject to the views of neighbours.

23/00845 and 846 Walnut Tree Cottage, Solar Panel Installation

The Parish Council had no objections subject to the views of neighbours.

Confirmed Decisions:

23/00780 14 Teneplas Drive, Extension - WBC Approved, BPC No Objection

23/00482 5A Spring Close, New Car Port & Rear Conservatory – WBC Approved, BPC No Objection

23/00279 6 Teneplas, Extension – WBC Approved, BPC No Objection

23/00144 Beechwood, Park Wall Lane, New Garage – WBC Approved, BPC No Objection

5 GENERAL ITEMS

The Village Hall Trustees have requested that the exterior of the building is given a weed treatment. The Chairman will write to the grass cutting contractors and ask for two treatments per year.

The Parish Insurance policy is for renewal. The Clerk confirmed that 3 quotes have been requested with cost details as follows:

CAS Renewal £541

Zurich £680 or capped at 3 years for £630

The Clerk confirmed that Norris & Fisher were contacted but were unable to offer a quote due to a change of business. The Council reviewed the quotes and opted to renew with CAS; the Clerk will make the necessary arrangements.

Councillor Barnes asked the meeting to consider storage for a number of metal detecting finds from the local area. This will be refered to the Village Hall Trustees and local primary school.

6 FOOTPATHS, HIGHWAYS AND OPEN SPACES

No issues were reported with footpaths this month.

7 FINANCE

The following cheques were presented to the meeting:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Cheque No** | **Payee** | **Purpose** | **Nett** | **VAT** | **Total** |
| 103558 | R Greasley | Salary | 399.87 | 0.00 | 399.87 |
| 103559 | HMRC | Tax on salary | 266.80 | 0.00 | 266.80 |
| 103560 | Tactical Facilities Management | Gras Cutting - VH | 50.00 | 10.00 | 60.00 |
| 103561 | Tactical Facilities Management | Fortnightly grass cutting | 123.00 | 24.60 | 147.60 |
| 103562 | Pangbourne Toliets – c/o Greeham Trust | Donation | 520.00 | 0.00 | 520.00 |
| 103563 | I.Parsons | Expenses (padlock for VH Gate) | 38.49 | 0.00 | 38.49 |
| 103564 | PCC Basildon | Post Office Room Hire | 500.00 | 0.00 | 500.00 |
| 103565 | CAS Lts | Insurance Renewal | 541.41 | 0.00 | 541.41 |

The Council accepted cheque numbers 103558 – 103565 and the Clerk confirmed that the internal audit has kicked off.

8 CORRESPONDENCES

No correspondence was received.

9 OTHER BUSINESS

The meeting concluded at 7:20pm. The next meeting will be on the 14th June and will commence at 7:30pm.