

## **BASILDON PARISH COUNCIL**

Minutes of the meeting of Basildon Parish Council held at St Batholomews Church, Lower Basildon on Thursday 10<sup>th</sup> May 2018

Present: Mr Ian Parsons (Chairman), Mr Geoff Couchman, Mr Tim Martin, Ms Sarah Barnes and Robert Greasley (clerk).

Apologies:

Apologies were received from Councillors Weeks, Czajka, Jones and Cox.

The following residents attended the meeting:

### **1 OPEN FORUM**

No matters were raised during the open forum.

### **2 DECLARATIONS OF INTEREST**

No declarations of interest were declared at the meeting.

### **3 MINUTES**

The minutes of the meeting held on the 12<sup>th</sup> April having been circulated to members were declared correct and signed by the Chairman.

### **4 PLANNING**

No applications were circulated in advance and decided by the meeting.

New applications:

18/00909, Thatchers – Extension

18/00756, 2 Park Farm Cottage, Mead Lane – Loft Conversion

18/00968, 15 Wakemans - Side and rear extension

Confirmed decisions since the last meeting.

Number	Location	Request	PC Decision	WBC Decision
18/00201 / 202	Froomes, The Triangle	New Shed	No objection	Approved
18/00433	5 Hartslock View, LB	Extension	No objection	Approved
17/03179	Red House, LB	Extension	No objection	Approved
18/00649	Southfields, Pangbourne Rd	Porch / Extension	No Objection	Approved
18/00640	Tiled Cottage, Aldworth Road	Extension	No Objection	Approved

## 5 Review of Open Actions

Key points of note were as follows:

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## 6 FOOTPATHS, HIGHWAYS AND OPEN SPACES

All paths were confirmed as OK. Footpath 3 has recently been cut.

## 7 DISTRICT COUNCILLORS REPORT

The District Councillor was unable to attend the meeting but continues to work on general issues.

## 8 FINANCE

The following cheques were presented to the meeting:

Ch No	PAYEE	PURPOSE	NETT	VAT	TOTAL
					AMNT
					£
103182	R Greasley	Salary	347.40	0.00	347.40
103183	HMRC	Tax on salary	231.60	0.00	231.60
103184	Scofell	Grass cutting	366.50	73.80	439.80
103185	R Greasley	Stamps / Envelopes	25.88	0.00	25.88
103185	Playsafety Ltd	Playground check	77.00	15.40	92.40

The Council accepted cheque numbers 103182-103185 and the ongoing Standing Order to cover litter picking was confirmed.

The clerk updated the Parish Council on the current financial position and confirmed the following:

- Bank Statements have been received and match the Parish Council records.

- b) The Internal auditor has almost completed their work with sign off expected shortly.
- c) The Clerk advised that he has purchased a laptop for home use and will use this to perform the clerks role.

#### 10 CORRESPONDANCE

The Clerk confirmed that the following had been received:

#### 11 OTHER BUSINESS

There was no other business.

The meeting concluded at 8:30pm

The next meeting will be held on the 14<sup>th</sup> June 2018 at the Village Hall from 7:30pm