

BASILDON PARISH COUNCIL

Minutes of the meeting of Basildon Parish Council held at the Village Hall, Upper Basildon on Thursday 17th May 2018

Present: Mr Ian Parsons (Chairman), Mr Geoff Couchman, Mr Tim Martin, Ms Sarah Barnes, Mr David Jones and Robert Greasley (clerk).

Apologies:

Apologies were received from Councillors Weakes and Czajka.

The following residents attended the meeting:

1 OPEN FORUM

No matters were raised during the open forum.

2 DECLARATIONS OF INTEREST

No declarations of interest were declared at the meeting.

3 MINUTES

The minutes of the meeting held on the 12th April having been circulated to members were declared correct and signed by the Chairman.

4 PLANNING

No applications were circulated in advance and decided by the meeting.

New applications:

18/00909, Thatchers – Extension

The Parish Council reviewed the application and had no objections subject to the views of neighbours.

18/00756, 2 Park Farm Cottage, Mead Lane – Loft Conversion

The Parish Council reviewed the application and had no objections subject to the views of neighbours, however, it was noted that the original (refused) application represented a more ascetically pleasing extension for the property.

18/00968, 15 Wakemans - Side and rear extension

The Parish Council reviewed the application and had no objections subject to the views of neighbours.

Confirmed decisions since the last meeting.

Number	Location	Request	PC Decision	WBC Decision
18/00201 / 202	Froomes, The Triangle	New Shed	No objection	Approved
18/00433	5 Hartslock View, LB	Extension	Objection	Approved
17/03179	Red House, LB	Extension	No objection	Approved
18/00649	Southfields, Pangbourne Rd	Porch / Extension	No Objection	Approved
18/00640	Tiled Cottage, Aldworth Road	Extension	No Objection	Approved

5 Review of Open Actions

Key points of note were as follows:

- The clerk will write to the going forward bus company and confirm that the Parish Council will support the morning bus service for the following year.
- Quotes for Insurance have been reviewed. The Clerk will follow up with the current insurer and will proceed with the cheapest presented quote if it cannot be matched.
- Councillor Barnes confirmed conversations around monitoring motorists speeds had taken place and will email all councillors the current proposals.
- The clerk will enquire whether the Parish Council can have a copy of the electoral role for use in a project.

6 FOOTPATHS, HIGHWAYS AND OPEN SPACES

All paths were confirmed as OK. Footpath 3 has recently been trimmed and footpaths 5 and 6 will be cut back shortly. Footpath 17 will require a cut and this will be raised with WBC.

7 DISTRICT COUNCILLORS REPORT

The District Councillor was unable to attend the meeting but continues to work on general issues.

8 FINANCE

The following cheques were presented to the meeting:

Ch No	PAYEE	PURPOSE	NETT	VAT	TOTAL
AMNT					
			£	£	£
103182	R Greasley	Salary	347.40	0.00	347.40
103183	HMRC	Tax on salary	231.60	0.00	231.60
103184	Scofell	Grass cutting	366.50	73.80	439.80
103185	R Greasley	Stamps / Envelopes	25.88	0.00	25.88

103186 Playsafety Ltd	Playground check	77.00	15.40	92.40
103187 BALC	Subscription	409.81	81.96	491.77

The Council accepted cheque numbers 103182-103187 and the ongoing Standing Order to cover litter picking was confirmed.

The clerk updated the Parish Council on the current financial position and confirmed the following:

- a) Bank Statements have been received and match the Parish Council records.
- b) The Internal auditor has completed the audit and signed off the report. The Parish Council were briefed on the main observation around VAT reclaim and confirmed that they were happy with the report.
- c) The forms for the external audit have also been completed and the Parish Council confirmed that they were satisfied with the response.
- d) The Clerk advised that he has purchased a laptop for home use and will use this to perform the clerks role.

10 CORRESPONDANCE

The Clerk confirmed that the following had been received:

A letter from West Berkshire Council regarding pot holes which it confirms will be addressed imminently.

11 OTHER BUSINESS

There was no other business.

The meeting concluded at 7:45pm

The next meeting will be held on the 14th June 2018 at the Village Hall from 7:30pm