

Basildon Parish Steering Group Minutes

Tuesday 9th June, from 20:00 at the Red Lion Pub

Present:

Phil Kingsland, Nikki Kruger, Keith Sutton (chair), Robert Greasley

Apologies:

Abi Williamson, Steve Longworth, Charles Hughes, Ian Parsons, Lorraine Parsons

Discussions, Updates and Actions

1. The previous months minutes were confirmed as accurate by the chair.

2..Actions from the previous meeting were followed up:

Rob confirmed he now has hard copies of the old survey. Phil has an electronic copy that can be used to.

Rob has spoken to the primary school and they have agreed to review, circulate and collect a survey for pupils.

Launch event output has had a first review with a following one to be discussed later in the meeting.

There have been a number of email lists discovered which cover well over 100 residents to date.

Rob has followed up his original email with some of the local businesses. No replies have been received.

Rob confirmed that the request to the CCT was via the website

(<http://www.visitchurches.org.uk/Contactus/>) and not via email. Again no reply was received.

3. Keith updated Nikki and Phil on the objectives of the group, namely:

To put together a questionnaire for the community

To review the feedback

To put together a Parish Plan Refresh document (an appendix to the existing document) which illustrates the views of the community and fits in with West Berks Councils own aims and objectives.

4. Review of collected data.

It was decided that it would be in the best interests of the group to review the output from the launch event away from the meeting and apply a series of a scores to each topic to illustrate desirability. The following scoring criteria was agreed:

Impact

Number of residents it will affect

Cost to do

How likely it is to happen

Additionally, a further column will be added to allow steering group members to highlight the ones they themselves are most passionate about. The target date for completion of this exercise is the 22nd June.

ACTION – KEITH - Issue spreadsheet with criteria as outlined to steering group

ACTION - ALL – Review and score by the 22/6

5. School Survey

At the first meeting it was decided to include the school in the refresh process and invite the children to complete their own smaller survey. Rob confirmed that conversations with the headmaster had gone well; the headmaster has agreed to review the questionnaire and distribute / collect the returns. Rob has also offered to talk to the school children if required.

The questionnaire was discussed and the follow questions agreed for the children:

1. What do you most like doing with your friends in the village?
2. What would you like to see at the Recreation ground?
3. What do you dislike (most) about the village?
4. Are you a member of any clubs or societies out of school?
5. What do you like most?
6. What would you like to change about 'Basildon'?

ACTION – ROB - add questions to a word document and send to the school to review. Follow up and liaise as required.

6.Date of Next meeting.

It was suggested that the next meeting will be week commencing the 22nd June. Keith will advise steering group members accordingly.

7.Any other Business

Phil updated the meeting on the previous distribution methods of the Parish Plan Questionnaire. He confirmed that the country neighbour reps had distributed large numbers of questionnaires and had followed up with residents to help boost completed numbers.

The meeting closed at 21:20