

PARISH PLAN STEERING GROUP MINUTES

10th FEBRUARY 2016 AT 8:15PM AT THE RED LION PUB, UPPER BASILDON

Present

Charles Hughes, Ian Parsons, Robert Greasley, Steve Longworth, Keith Sutton, Phil Kingsland.

Apologies

Nikki Kruger

Introduction

The meeting was opened by Rob who confirmed that the aim was to review the second version of the questionnaire and consider how it will be distributed throughout the Parish. On Keith's arrival he formally took over as chair of the meeting.

Review Comments.

The following changes were proposed to the questionnaire and accepted by those present:

Amendments to the ages and gender questions of section 1.

Complete re-write of the disabilities question.

Additions to section 2 to include additional facilities. Changes were also proposed to the text to add clarity where required.

Traffic and transport text altered to include additions and the format changed on questions.

Bus service and car sharing questions amended to enable two sub questions to be lost.

Removal of one housing question.

Amendment to the young person area to include volunteering.

Project changes to the 'specific projects' section.

Addition of contact details reminder to the bottom of the questionnaire.

Other grammatical changes

Further Comments and other matters

Rob confirmed that the Parish Clerk had been asked to provide detail for the housing related question.

It was agreed that the survey should be distributed in paper form and also be available electronically. Keith will discuss with a contact the electronic side and Rob also confirmed that the village school use a google related product for surveys which they are pleased with.

The Country Neighbour was confirmed as the method of distribution for the last survey and all agreed it should be used again with a request being made for distributors to post the survey to houses on their rounds that did not receive the village magazine.

Rob confirmed that the Parish Council would be able to pick up printing / distribution costs.

Any other business

There was no other business and the meeting closed at 9:30. The date of the next meeting will be confirmed in March by Keith / Rob.