

## **PARISH PLAN STEERING GROUP MINUTES**

**9<sup>TH</sup> DECEMBER 2015, 8:15PM AT THE RED LION PUB, UPPER BASILDON**

Present

Charles Hughes, Ian Parsons, Robert Greasley

Apologies

Keith Sutton, Abi Williamson, Steve Longworth, Phil Kingsland, Rupert Kruger, Nikki Kruger

### 1. Introduction

The meeting was opened by Rob who confirmed that Keith was attending a course for another community group this evening. As a result Rob stated that he would run the review of the questionnaire and act as the stand in chairman. Further apologies were passed on and accepted.

### 2. Review Comments.

The meeting unanimously recorded its thanks for Keith's efforts in putting together the questionnaire. Overall, it was felt that it covered the main bases, however, a number of changes were required. These changes included:

Reduction of the age range on page 1 of the questionnaire.

Removal of the postcode entirely

Reduce the questions related to the number of children in the household.

Amendment of the first statement question on page 2.

Change and simplify the volunteer side.

Make the traffic section more specific.

Add a question about the bus service which is known to be under threat.

Keep the train and potential sharing service in place but make small changes to the text.

Housing – introduce a more specific question around what people want. Statistics to be included to show how the Parish has changed.

Add further drop downs to the Young Adults section.

Changing the scoring for the culture question

Add further options to the specific projects section.

Completely remove the 'Additional Demographics' area and retain only the question about disability.

Add a question around Network rail and the effect that current projects are having on residents and the environment.

### 3. Further Comments and other matters

It was felt that overall it would be for the best if a family could collectively fill out the form rather than having to assign one per person.

Charles commented that the introduction to the questionnaire should include a statement about the use of the questionnaire.

Based on all of the above, Rob agreed to update the questionnaire and circulate it for comment. All Steering group members will be asked to review in advance of the next meeting with a view to using the January get together as a means of finalising and discussing distribution.

Rob confirmed that Jo Naylor from WBC had been in touch and was keen to help with the Parish Plan. Jo can help with surveys if required and the review of questionnaires or any other associated documents. Rob will keep in touch with her.

### 4. It was suggested that the next meeting should be mid January 2016. Rob / Keith will confirm.